

# Nursery Note



**SCHOOL  
BASED  
NURSERIES**

Friday 26th June 2026

## IMPORTANT UPDATE - Arbor Parent Portal

We are making some significant changes to the way we manage payments as a school and nursery. With effect from September 2026, we will be moving away from Scopay and moving solely to Arbor for all payments (TFC Payments and Childcare Vouchers will still be accepted). We hope this will be beneficial for families, with all pupil related information all available in one place. It will also benefit our Hordle Explorer families whose children may transition to Hordle Primary School as this will be our main platform to order school dinners, pay for school trips, book wrap around childcare and/or book learning reviews.



The Arbor Parent Portal can be accessed via a web browser ([HERE](#)) which we have been advised is much more advanced than the app and therefore, should you encounter any issues paying via the app, then we would recommend using the web browser.

To prepare for the update, we kindly request that all families download the Arbor Parent App via one of the below links.

[Arbor Parent App \(Apple Store\)](#)

[Arbor Parent App \(Google Store\)](#)

Once you have downloaded the app, please can you complete [THIS](#) form and we will be able to send you the registration details needed for setting up your account.

### Invoicing

Invoices will still run exactly the same, being sent directly from our nursery management system, Interactive Nursery Manager. In exactly the same way that you would make a Scopay payment currently, families will be able to log in to Arbor to make their required HEN payment. Further details will be shared to confirm exactly how this works will be shared when invoices for Autumn term are issued in September.

### Breakfast and After School Club Bookings

We wish to remind families all wrap around childcare bookings should be made via emailing [hen@hordleprimary.co.uk](mailto:hen@hordleprimary.co.uk) or calling us on 01425 611657.

### For further information

You can find further information how to use Arbor Parent Portal via [THIS](#) link.

We will continue to share any updates as and when required.

Thank you for your ongoing support.

# Monthly Payment Reminder

For all families who have opted to pay monthly for their child's nursery invoice, we wish to remind you that the **final** monthly payment is due on/before Wednesday 1<sup>st</sup> July (unless otherwise agreed).

**Please note that a £20 surcharge will apply for late payments, so please ensure timely payments are arranged to avoid unnecessary additional fees.**

## Tax Free Childcare

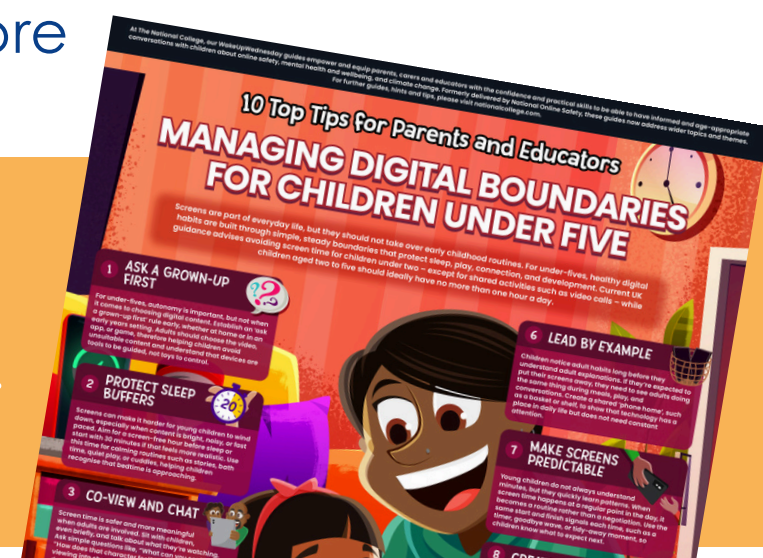
To help with rising costs, we wish to remind/notify families of the Tax Free Childcare Scheme (TFC). TFC families can receive a 20% 'top up' (up to £500 every 3 months) to help with the costs of childcare through the Government run Tax Free Childcare scheme.

Your eligibility depends on whether you are working, your income (and that of your partner), your child's age and circumstances. For further information on this scheme, how to check your eligibility or set up an account, please click [HERE](#). If you are eligible, you will be provided with a unique Tax Free Childcare reference number. Please email your unique reference number to [hen@hordleprimary.co.uk](mailto:hen@hordleprimary.co.uk) with the subject title "TFC reference". This must be provided to us before you make any payments to Hordle Explorers Nursery.

*Please note, payments to us via the TFC scheme can take 5-10 working days to clear and to reach us so we kindly ask that payments are made in readiness for our nursery fee due dates.*

## E-Safety

This online safety guide suggests safer apps and games for children, taking into account factors such as age-in appropriate content, age ratings and more.



## IMPORTANT DATES

New dates are in **BOLD**

Friday 10<sup>th</sup> July

**Wednesday 22<sup>nd</sup> July**

**Tuesday 1<sup>st</sup> September**

**Wednesday 2<sup>nd</sup> September**

# Team Nest Families Only - Reconfirmation of Sessions and Funding Form Updates

We will be reconfirming all current Team Nest's sessions booked from September 2026 onwards early next week. We kindly request that you let us know at your soonest convenience if you wish to make any amendments to these sessions.

**If you wish to make changes for Autumn Term 2026 (September - December), amended sessions need to be confirmed no later than Friday 10<sup>th</sup> July.**

Along with your session reconfirmation, we will be sending out a new funding form to be completed for the 2026/27 academic year. We kindly ask that these are completed and returned by **Friday 10<sup>th</sup> July**. Please note, we require a completed funding form for ALL families, regardless of funding eligibility.

Thank you for your cooperation.

## Spare Clothing Plea

Team Nest's spare clothing supplies are running very low. We are therefore kindly asking for any donations of any spare clothing you are happy to donate, particularly for ages 3 - 4.

Should you have recently borrowed any spare clothing, we kindly request that this is returned at your soonest convenience (spare clothing does not need to be washed before returning).

PATCH Summer Fair

**Last Day of Term (1pm finish)**

**INSET Day**

**First Day of Autumn Term**